

KENT MOUNTAIN CENTRE RISK BENEFIT ASSESSMENT:

Travel by coach and minibus

Compiled by: Jez Hayes and Mary Tansell Date: 01 January 2019

Benefits to Participants:

Appreciate the natural environment

Process/ Operation	Affecting	Potential Risk	Control process to manage	Residual risk	Risk Benefit Analysis
Road Traffic Accident	All/Students/ Visiting Leaders /Instructors	Low	drivers are appropriately qualified and experienced The coaches/minibusses are well maintained Coach company holds a current coach operators licence and adheres to official guidelines. Minibusses and drivers adhere to KCC driving policies. Briefing will be given during the event to facilitate safe movement	Low	
Accidents on hard shoulder following coach breakdown	All/Students/ Visiting Leaders /Instructors	Low	Coach driver and teachers/leaders jointly to decide if students are to get out of coach and if so where they are to wait (out of danger) Coach company have a breakdown recovery policy	Low	
Being knocked down in car park of motorway service station or at pick up point or at the KMC gate	All/Students/ Visiting Leaders /Instructors	Low	Teachers / leaders responsibility to supervise students carefully whilst in car parks / roadside situations	Low	
Falling on steps whilst getting onto or off coach/ minibus	All/Students/ Visiting Leaders /Instructors	Low	Teachers / leaders responsibility to supervise students carefully whilst in car parks / roadside situations	Low	
Stranger danger	All/Students/ Visiting Leaders /Instructors	Low	groups are briefed about the possibility to increase vigilance. Staff support if appropriate to situation	Low	
accidents and injuries with luggage equipment on coaches and minibusses	All/Students/ Visiting Leaders /Instructors	Low	all teachers / leaders responsibility to supervise students carefully whilst loading vehicle and ensure kit is not an escape hazard	Low	

DELIVERY: TO BE DELIVERED AS PER OPERATING PROCEDURES

OPERATING PROCEDURES:

The operating procedure document is to be read with this assessment by instructors.

This Assessment to be reviewed by (Date):

01 January 2020